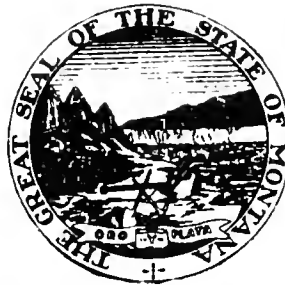


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1973

ANNUAL REPORT
OF THE
DEPARTMENT OF
SOCIAL AND REHABILITATION SERVICES



TO THE
GOVERNOR OF MONTANA
HONORABLE FORREST H. ANDERSON

FOR THE
FISCAL YEAR ENDED
June 30, 1972

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STATE OF MONTANA
SOCIAL AND REHABILITATION SERVICES

Helena, Montana 59601

The Big Sky Country



December 11, 1972

FORREST H ANDERSON,
Governor

THEODORE CARKULIS,
Director

DIRECTOR'S OFFICE
P O Box 1723

The Honorable Forrest H. Anderson
Governor of Montana
State Capitol
Helena, Montana 59601

Dear Governor Anderson:

In accordance with the requirements of Section 82-4002, R.C.M., 1947, there is herewith transmitted to you the report of the Department of Social and Rehabilitation Services covering the fiscal year ended June 30, 1972.

The Department was created in November 1971 under the terms of the Executive Reorganization Act by combining a number of previously independent departments. Since the creation of the Department, much of our activity has been concerned with pulling together the combined elements into a smoothly functioning unit. We are able to report significant accomplishment in this direction but much remains to be done. It is becoming increasingly clear that this reorganization will result in better service at less cost to the people of Montana.

Major accomplishments during the year:

- Continued to provide assistance and services to a growing number of clients.
- Extended Medicaid program benefits to state institutions.
- Lowered the cost of providing surplus commodities to recipients.
- Worked for the successful adoption of a children's rights section in the new Montana State Constitution.
- Funded an additional thirty-six Senior Citizen Centers for a total of sixty.

Significant work was also done by the several community service agencies under SRS to improve community services to our clients by coordinating the work of local agencies.

We feel that the elimination of the section of the report relating to departmental recommendations has reduced its effectiveness in bringing to your attention the problems and priorities of this department as seen by the various divisions. I would recommend that this section be included in future reports.

Respectfully submitted,

Theodore Carkulis

Theodore Carkulis, Director
Social and Rehabilitation Services

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PRINCIPAL OFFICES AND OFFICERS

Principal Administrative Officers

DIRECTOR..... Theodore Carkulis

DEPUTY DIRECTOR..... Frank R. Sennett

CENTRALIZED SERVICES DIVISION

Fiscal Bureau..... Ron Brown
General Services Bureau..... Joseph Winfield
Statistics & Research Bureau..... Douglas Egan
Legal Unit..... Thomas H. Mahan
Personnel Unit..... Jack Stuart
Budget & Management Services Unit. Neil Sanders
Information & Education Unit..... Tom Behan

SPECIAL SERVICES DIVISION

Administrator..... E. J. Malensek
Staff Development & Training
Bureau..... Bill Spivey
Special Services Development
Bureau..... Dan Kelly

SOCIAL SERVICES DIVISION

Administrator..... Joseph H. Roe
Family & Children's Services..... Margaret Stuart
Adult Services Bureau..... Don Sekora
Advisory Council on Children
and Youth..... Gerry Fenn

SOCIAL ASSISTANCE FIELD DIVISION

Administrator..... William Welsh

ECONOMIC ASSISTANCE DIVISION

Administrator..... Jack R. Carlson
Eligibility Determination Bureau.. Michael Caplis
Medical Assistance Bureau..... William Ikard
Food Supplement Unit..... Charles Willis

VISUAL SERVICES DIVISION

Administrator..... Emil Honka

PRINCIPAL OFFICES AND OFFICERS

REHABILITATIVE SERVICES DIVISION

Administrator..... J. C. Carver
Youth Development Bureau..... Jack Vaughn
Special Projects Bureau..... Margaret Zednick
Disability Determination Bureau... William Vollmer
Field Services Bureau..... Arthur Hart

AGING SERVICES DIVISION

Administrator..... Lyle Downing

BOARD OF APPEALS

| | |
|--|--|
| Theodore Carkulis, Chairman Dept. of Social and Rehabilitation Services Box 1723 Helena, Montana | Mrs. Glenn Fritzler Crow Agency Hospital Crow Agency, Montana Term expires 1/1/73 |
|--|--|

Mr. John Jardine
Whitehall, Montana
Term expires 1/1/75

CLAIMS SETTLEMENT ADVISORY COUNCIL

| | |
|--|---|
| Mrs. D. J. Davis, Chairman 210 W. Hayes Bozeman, Montana Term expires 3/3/73 | Dan K. Mizner, Vice-Chairman Box 512 East Helena, Montana Term expires 3/3/75 |
| Frank L. McPhail, Member 422 Riverview Ct. Great Falls, Montana (resigned effective 10/13/72) | Mrs. Lyman Amsden, Member 213 S. Trautman Broadus, Montana Term expires 3/3/75 |

AGING SERVICES ADVISORY COUNCIL

Barclay Craighead, Chairman
Helena, Montana

MEDICAL ASSISTANCE ADVISORY COUNCIL

Jack R. Carlson, Chairman
Helena, Montana

SOCIAL SERVICES ADVISORY COUNCIL

Arlene Dale, Chairman
Missoula, Montana

PRINCIPAL OFFICES AND OFFICERS

YOUTH DEVELOPMENT AND DELINQUENCY PREVENTION

Jack Carver, Chairman
Helena, Montana

COMMUNITY COORDINATED CHILD CARE COUNCIL

Andree Deligdisch, Chairman
Great Falls, Montana

Attached for Administrative Purposes Only

VETERANS AFFAIRS DIVISION

Administrator..... David W. Armstrong, Jr.

BOARD OF VETERANS AFFAIRS

Leslie Eskildsen
Malta, Montana
Term expires 5/18/74

Charles Lelek
115 East Main
Lewistown, Montana
Term expires 5/18/73

Vince Caciari
35 Columbia Avenue
Whitefish, Montana
Term expires 5/18/75

John J. McGlynn
Whitehall, Montana
Term expires 5/18/77

John Graumar
3436 Timberline Drive
Billings, Montana
Term expires 5/18/76

PRINCIPAL OFFICES

515 North Ewing, Helena
801 North Last Chance Gulch, Helena
5 - 15th Avenue, Helena
Power Block, 6th & Main, Helena
715 Fee Street, Helena
Horsky Building, 6th & Main, Helena

LEGAL REFERENCES

GENERALLY

Under the Executive Reorganization Act of 1971 (Laws of Montana, 1971, Chapter 272, the Governor is authorized to sign executive orders implementing the various chapters of the Act.

Chapter 19 (Sections 82A-1901 through 82A-1908) of the Executive Reorganization Act of 1971, provides for the creation of the Department of Social and Rehabilitation Services, effective November 1, 1971. (Executive Reorganization Order 6-71 dated 10/28/71).

The Statutes relating to the operation of the Department of Social and Rehabilitation Services are for the most part contained in the Public Welfare Act (Title 71, R.C.M., 1947 as amended). These provisions generally implement the programs under the following titles of the Federal Social Security Act: I, IV, X, XIV, XIX.

Operating policies and procedures necessary to administer statutory requirements are contained in the following manuals issued by the department which are available in all district offices and at all county welfare offices:

- Vol. II.....Social Services
- Vol. III.....Personnel Administration
- Vol. IV.....Economic Assistance
- Vol. V.....Finance
- Vol. VI.....Statistics & Research
- Vol. VII.....Claims

LEGAL REFERENCES

SPECIAL

Children and Child Welfare, Title 10, R.C.M. 1947, as amended.

Food Stamp Program, P. L. 88-525, 78 Stat. 703.

Commodity Distribution, Section 1431 of Title 7, U. S. Code.

Special research and demonstration projects are authorized by Federal statutes.

Rehabilitative Services, Title 41, Chapter 8, R.C.M. 1947 and P.L. 65-113, as amended by P.L. 90-341.

Youth Development Program, the Juvenile Delinquency Prevention and Control Act of 1968 (P.L. 90-445, 82 Stats. 462).

Special Projects Program, Title 41, Chapter 8, R.C.M. 1947 and P.L. 65-113, as amended by P.L. 90-341.

Services to the Aged Program, Title 82, Chapter 35, R.C.M. 1947 and Title III of the Older Americans Act of 1965 (Title 42, Chapter 35, U.S.C.).

Veterans' Affairs Program, Title 77, Chapter 10, R.C.M. 1947, Section 77-1001 to 77-1011.

PRINCIPAL GOALS

The Department of Social and Rehabilitation Services is a multi-function agency whose purpose is to provide the necessities of life compatible with decency and health, to provide medical assistance to needy individuals who qualify and to help these people with casework services for self-care and self-support. The Department also provides services to children and adults who are in danger of abuse or exploitation. In addition, the Department helps blind and partially blind individuals to become rehabilitated to the point of earning a living for themselves and their families and to gain self-confidence and independence in daily living. The Department further assists senior citizens to prepare for and enjoy the life-style of retirement. SRS provides rehabilitation services to promote the restoration of handicapped Montanans to their fullest physical, mental, vocational and social usefulness, and the Department helps veterans and their dependents in all matters concerning Veterans Administration affairs.

MAJOR ACCOMPLISHMENTS

SOCIAL SERVICES DIVISION:

Adult Services:

1. Provided 699 adults with protective services.
2. Provided 888 people with services to keep them in their own home.
3. Provided 1,762 adults with services to meet health needs.
4. Provided 279 adults with employment services.
5. Provided 846 adults with homemaker services.
6. Provided 642 adults with self-care.
7. Provided 515 persons with socialization services.
8. Provided Adult Foster Care services for 49 adults in 25 licensed homes.
9. Purchased meals-on-wheels for 25 people in Billings, Great Falls and Culbertson.
10. Purchased transportation for approximately 200 senior citizens in Great Falls.

Family & Children's Services:

1. Offered services to more than 1,400 families and 2,200 children per month under Aid to Families with Dependent Children.
2. Provided family planning services in cooperation with the medical assistance program to an average of 61 families per month.
3. Closed a monthly average of 27 cases due to the family

MAJOR ACCOMPLISHMENTS

being reunited and 58 cases were closed due to the procurement of employment.

4. Provided protective services for children to 211 AFDC families and adoption services were implemented for 18 families per month.
5. Served 1,040 ADC mothers under the Work Incentive Program, up 44 from the last fiscal year.

Child Welfare Services:

1. Provided child welfare services on an average of 2,300 children per month. Services were completed on 3,800 children's cases during the last fiscal year.
2. Provided foster care for nearly 800 children during the last fiscal year.
3. Placed as of the end of May 1972, 167 children for adoption, including 31 considered hard to place.
4. Completed preschool services for 162 migrant children.

Community Coordinated Child Care:

1. Established day care centers on six of seven Indian Reservations.
2. Began health screening of children in day care centers.
3. Held an organizational meeting of the Foster Parent's Association.
4. Upgraded the licensing of day care centers.
5. Set a priority for public funded kindergartens and

MAJOR ACCOMPLISHMENTS

designated the staff to work toward this goal in fiscal year 1973.

Montana Advisory Council on Children & Youth:

1. Proposed a Constitutional Bill of Rights section for children.
2. Prepared five one-minute TV public service announcements to help increase adult awareness of the problems of children and youth.

ECONOMIC ASSISTANCE DIVISION

Economic Assistance:

1. Provided money payments, medical care and food supplements to an average of 30,957 persons per month, which was approximately 4.3% of the total state population.

Medical Assistance:

1. Established Medicaid care in state institutions.
2. Certified all nursing homes in the Medicaid Program as to their ability to provide a safe and healthy environment.
3. Began a program of early screening and preventive medical attention for all Medicaid children, which is now in the final stages of development.
4. Signed contracts with mental health clinics and family planning services for their services to Medicaid clients.

MAJOR ACCOMPLISHMENTS

Food Supplement Unit:

1. Purchased a diesel truck to haul surplus food shipments to recipients at a cost below commercial shipping.
2. Opened a new warehouse facility at 1700 National Avenue, Helena, which has substantially increased efficiency.

VISUAL SERVICES DIVISION

1. Rehabilitated over 100 cases of visual problems, up 13 from last year.
2. Assisted over 180 cases a month with Aid to the Needy Blind, an increase of nearly 20 individuals a month from fiscal year 1971.

REHABILITATIVE SERVICES DIVISION

Rehabilitative Services:

1. Processed an increase of 413 new cases for rehabilitation services for a total of 5,472 cases for the year, with a concurrent increase of 59 cases rehabilitated for a yearly total of 1,041.
2. Processed an increase of 333 cases for educational rehabilitation for a total of 2,390.
3. Processed an increase of 210 cases for physical rehabilitation for a total of 1,059.

Disability Determination Services:

1. Lowered the case processing time for disability claims by 1/2 day to a total average time of 28 1/2 days.

MAJOR ACCOMPLISHMENTS

Youth Development Bureau:

1. Established five community bases of operation and opened two field offices.

Special Projects Bureau:

1. Established and operated Rehabilitation Action Committees statewide.
2. Hired a coordinator for the Rehabilitation Action Committees.
3. Reduced the time of processing cases from time of receipt to contact.
4. Made substantial progress toward a comprehensive rehabilitation center for the state with the opening of the Community Hospital in Missoula.

AGING DIVISION

1. Funded 36 additional senior service centers to bring the state total to 60.
2. Sponsored a Retired Senior Volunteer Program (RSVP) specialist to develop an RSVP program in the state and establish a program in Helena.
3. Sponsored a Governor's Conference on Aging.
4. Attended the White House Conference on Aging in Washington, D.C.

VETERANS' AFFAIRS DIVISION

1. Served Montana veterans in filing 3,867 claims for benefits totaling \$4,331,634.

PROGRAM DESCRIPTIONS

PROGRAM -- SOCIAL SERVICES

Family & Children's Services

GOAL

To provide public social services directed toward helping a family or individual in one or more areas of functioning (e.g. economic, personal, family and social) for the purpose of rehabilitating, reuniting or strengthening the family.

OBJECTIVES

To provide counseling services to all eligible individuals and families.

To provide day care services to any Aid to Families with Dependent Children (AFDC) client.

To provide services for the prevention and reduction of births out of wedlock.

To maintain informational and referral services for family planning.

To provide services for budgeting and money management, and for housing and home management.

To provide services to meet the particular needs of children.

To provide services related to health needs.

To provide services related to legal problems.

To provide child welfare services with the purposes of protecting children in need of personality and physical growth, in need of a temporary or permanent home, in need of

PROGRAM DESCRIPTIONS

(Family & Children's Services, cont'd)

temporary care outside the home or in need of attention due to birth out of wedlock.

ACHIEVEMENTS

1. Offered services to more than 1,400 families and 2,200 children per month under Aid to Families with Dependent Children.

2. Provided family planning services in cooperation with the medical assistance program to an average of 61 families per month.

3. Closed a monthly average of 27 cases due to the family being reunited and 58 cases were closed due to the procurement of employment.

4. Provided protective services for children to 211 AFDC families and adoption services were implemented for 18 families per month.

5. Served 1,040 ADC mothers under the Work Incentive Program, up 44 from the last fiscal year.

PROGRAM DESCRIPTIONS

(Family & Children's Services, cont'd)

PERFORMANCE INDICATORS

| | FISCAL YEARS | | |
|----------------------------|--------------------------|----------------|------------------------------|
| | <u>1970-71</u> | <u>1971-72</u> | <u>Projected 1972-73</u> |
| Casework Services..... | 4,923 | 5,600 | 6,370 |
| Homemaker Services..... | 227 | 337 | 400 |
| Legal Services..... | 446 | 500 | 550 |
| Day Care..... | 562 | 716 | 900 |
| WIN - Manpower..... | 996 | 1,245 | 1,500 |
| Basic Education - GED..... | 350 | 450 | 550 |

PROGRAM DESCRIPTIONS

PROGRAM -- SOCIAL SERVICES

Adult Services

GOALS AND OBJECTIVES

Adult services are offered to enable the person to live a fuller, happier and more meaningful life. Thus, the services that are offered cover the individuals personal, social, and economic life. The services offered are directed toward developing the persons capacity for personal and economic independence and towards developing his ability to assume social and family responsibilities. Adult services are further offered to enable clients to use their own resources or those of the community. Services are also directed toward those persons who, because of mental and physical problems cannot act on their own behalf. All services are offered and delivered with individual dignity and self-esteem in mind.

The services offered must range from practical services being done for the individual to advocacy services being offered to develop resources that groups of individuals can use to meet their own needs. Most adult services offered are in the middle of the range, e.g., they are services where certain things are actually done for the client but are only done insofar as they enable the individual to act more successfully on his own behalf.

The scope of the adult services offered is limited at this time by Federal and agency regulations that designate who can

PROGRAM DESCRIPTIONS

(Adult Services, cont'd)

be served. At this time, with the exception of information and referral services, the only people eligible for adult services are those people eligible for the adult categories of assistance -- Old Age Assistance, Aid to Dependent Children, Aid to the Needy Blind, and Medical Assistance only. Limited services are offered to general assistance and food stamp recipients mainly to help prevent them from becoming categorical assistance recipients.

ACHIEVEMENTS

1. Provided 699 adults with protective services.
2. Provided 888 people with services to keep them in their own home.
3. Provided 1,762 adults with services to meet health needs.
4. Provided 279 adults with employment services.
5. Provided 846 adults with homemaker services.
6. Provided 642 adults with self-care.
7. Provided 515 persons with socialization services.
8. Provided adult foster care services for 49 adults in 25 licensed homes.
9. Purchased meals-on-wheels for 25 people in Billings, Great Falls and Culbertson.
10. Purchased transportation for approximately 200 senior citizens in Great Falls.

PROGRAM DESCRIPTIONS

(Adult Services, cont'd)

PERFORMANCE INDICATORS

| | FISCAL YEAR | | |
|---------------------------------|-------------------------|---------|----------------------|
| | 1970-71 | 1971-72 | Projected 1972-73 |
| Casework Services..... | 2,717 | 2,770 | 2,830 |
| Protective Services..... | 863 | 973 | 1,083 |
| Self-Care..... | 554 | 642 | 730 |
| Return from Institution..... | 101 | 115 | 120 |
| Legal Services..... | 81 | 88 | 97 |
| Housing & Money Management..... | 600 | 651 | 702 |
| Personal & Family Problems..... | 228 | 408 | 547 |
| Self-Support..... | 120 | 131 | 142 |

PROGRAM DESCRIPTIONS

PROGRAM -- SOCIAL SERVICES

Child Welfare Services

GOAL

To provide public social services which supplement or substitute for, parental care and supervision for the purpose of preventing, remedying or assisting in the solution of problems which may result in the neglect, abuse, exploitation or delinquency of children; protecting and caring for homeless, dependent or neglected children; protecting and promoting the welfare of children of working mothers; safeguarding the welfare of children born out of wedlock and assisting unmarried parents; providing for adequate care of children away from their own homes on a full or part-time basis; establishing standards and licensing facilities for care of such children.

OBJECTIVES

To keep as many children as possible in their own homes with their own parents or others acting in the role of substitute parents.

To secure children in facilities outside of their own homes on a temporary or permanent basis where the reasons for removal are urgent and compelling.

To work cooperatively with the courts of the state in the process of protecting children.

PROGRAM DESCRIPTIONS

(Child Welfare Services, cont'd)

To develop and improve standards for facilities necessary to the temporary or permanent care of children outside of their own homes.

To develop an effective referral system for neglected and dependent children on Indian reservations.

To recruit and train volunteers and para-professionals to care for children in their own homes and children who must be out of their own homes part of each day.

Provide comprehensive services to unmarried parents to meet present needs, prevent further out-of-wedlock pregnancies and assist in planning for the child.

To follow-up fathers who are separated from their families and do not support them.

ACHIEVEMENTS

1. Provided child welfare services on an average of 2,300 children per month. Services were completed on 3,800 children's cases during the last fiscal year.
2. Provided foster care for nearly 800 children during the last fiscal year.
3. Placed, as of the end of May 1972, 167 children for adoption including 31 considered hard to place.
4. Completed preschool services for 162 migrant children.

PROGRAM DESCRIPTIONS

(Child Welfare Services, cont'd)

PERFORMANCE INDICATORS

| | FISCAL YEAR | | |
|--------------------------------------|-------------------------|----------------|-------------------------------|
| | <u>1970-71</u> | <u>1971-72</u> | (estimated) <u>1972-73</u> |
| Children Served..... | 2,560 | 2,700 | 3,000 |
| Preventive-Protective Service..... | 1,381 | 1,933 | 2,500 |
| Foster Care..... | 680 | 750 | 800 |
| Adoptive Placement..... | 253 | 252 | 250 |
| Group Care..... | 3 | 12 | 24 |
| Institutional Care..... | 150 | 140 | 130 |
| Unwed Mothers Served..... | 442 | 400 | 400 |
| Migrant Children - Day Care..... | 162 | 162 | 170 |
| Agencies Licensed..... | 3 | 3 | 3 |
| Foster Homes Licensed..... | 808 | 850 | 900 |
| Day Care Homes Licensed..... | 538 | 700 | 1,222 |
| Day Care Centers Licensed..... | 40 | 43 | 47 |
| Voluntary Institutions Licensed..... | 6 | 6 | 6 |

PROGRAM DESCRIPTIONS

PROGRAM -- SOCIAL SERVICES

Community Coordinated Child Care

GOALS

The function of the Council and the staff is to serve as an advocate for the needs of Montana's children.

OBJECTIVES

The work of the 4-C's is aimed at fulfilling the goal by:
Coordinating existing agencies and groups to bring about more comprehensive services for children.

Identifying gaps in children's programs and bring about change.

Making the public aware of the needs of children.

Upgrading the quality of child care services with an emphasis on day care.

Helping day care programs to be more fiscally self-sufficient.

ACHIEVEMENTS

1. Children's Bill of Rights: State 4-C's helped to coordinate activities with several groups, primarily with Montana Advisory Council on Children and Youth, to bring about the Nations first Children's Bill of Rights in any state or federal constitution.

2. Funds for Day Care and Children's Programs: At a time of critical shortage of funds for day care, the State 4-C's

PROGRAM DESCRIPTIONS

(Community Coordinated Child Care, cont'd)

coordinated efforts with State SRS, HUD, Model Cities and Indian Reservations to utilize about one-half million dollars which was hither-to untapped. This includes a local cash match of 25% of private monies and at no cost to state or county governments. Prior to 4-C's involvement, Browning was the only reservation without a day care center. Now all but one of the seven reservations have a licensed day care center.

3. As a coordinating agency - 4-C's has brought together the combined resources of State agencies, consumers and the private sector to bring about some of the following:

- A. Bringing together the resources of SRS (Title XIX) Medical Program and Public Health to do health screening of children in day care centers.
- B. To work with education, while representing SRS, for the Early Childhood Education Satellite Education based in Denver and covering eight western states - Montana being one.
- C. Plans for a state-wide Day Care Conference, numerous training sessions for early childhood education persons, all have been held under an effective and strong coordinating agreement with Head Start, State OEO, Indian Tri-Cap, SRS, and the University of Montana. Not only are costs reduced, but quality is raised, and participating agencies are able to lock in their staff.

PROGRAM DESCRIPTIONS

(Community Coordinated Child Care, cont'd)

- D. Private Foundations, like the Casey Permanent Foster Care utilizes 4-C's to write the initial grant application for a program for Montana. 4-C's coordinates with the Governor's Office, SRS, Youth Development Bureau and assists in seeing a solid program develop.
- E. Foster Parent Associations - Viewing this as the best way to upgrade foster parents, 4-C's initiated the organizational meeting of Foster Parents and coordinated Youth Development Bureau, Aftercare, MOVE and SRS to jointly sponsor and assist a full-time coordinator.

4. Upgrading of Day Care - whether in the private home or the center was of prime importance with the Council and staff for fiscal year 1972. The implementation of standards relating to program content (as opposed to concern about safety) was greatly advanced. Pre-licensing workshops for day care home operators now are the rule throughout Montana (except rural). Through workshops almost all private day care centers have had staff training for the first time. Day Care Associations have strengthened the position of the home operator and are located in all urban centers (except Great Falls). State 4-C's provides training and technical assistance to private child caring facilities in the area of funding, budgeting, program content and start-up activities.

5. Child Abuse Laws and revision thereof: At a workshop geared daily for each profession (legislators, medical, educators,

PROGRAM DESCRIPTIONS

(Community Coordinated Child Care, cont'd)

social workers) the basis was laid for changing and updating Montana's Child Abuse laws.

6. Public Funded Kindergartens: The ground work was laid when the State 4-C Council endorsed public funded kindergartens and gave a mandate for its staff in fiscal year 1973 to give this item top priority. Ground work was laid for a Common Coalition of AAUW, League of Women Voters, etc. and a commitment that the State 4-C staff would (a) have a public education program, and, (b) make themselves available to groups in Montana.

PERFORMANCE INDICATORS

Since the 4-C's is primarily a coordinating agency it does not serve a given number of clients, consequently performance indicators are best viewed in the major accomplishments completed.

PROGRAM DESCRIPTIONS

PROGRAM -- SOCIAL SERVICES

Montana Advisory Council on Children and Youth

GOALS AND OBJECTIVES

Build programs and recommendations for action to enable the people of Montana, both young and old, to deal with major issues confronting our children and youth.

Stimulate better cooperation and coordination among agencies, organizations and groups concerned with children and youth on local, state and national levels.

Facilitate widespread involvement with children and youth issues through the implementation of local, district and regional workshops where it will be possible for our young people to work with "the establishment" in solving children and youth problems, and to plan for a relevant future.

Talk to one another and listen to what is said.

ACHIEVEMENTS

1. Successfully worked for the inclusion in the new Montana Constitution of a children's rights section in the Bill of Rights.

2. Coordinated public and private agencies to produce five one-minute TV public service announcements on problems of adult-child relations.

PROGRAM DESCRIPTIONS

(Montana Advisory Council on Children & Youth, cont'd)

PERFORMANCE INDICATORS

Involved over 2,500 people at 75 state workshops in the last fiscal year.

Produced and delivered to TV stations five public service announcements for airing through 1973.

Held three regional meetings.

PROGRAM DESCRIPTIONS

PROGRAM -- ECONOMIC ASSISTANCE

GOAL

To provide a standard of living for decency and health through financial assistance, medical assistance, and food supplements to needy Montana people.

OBJECTIVES

To establish policy for the administration of the following programs: Old Age Assistance, Aid to Dependent Children, Aid to the Needy Blind, Aid to the Permanently and Totally Disabled, General Assistance, Medical Assistance, Food Stamps, and Commodity Distribution Program.

To provide a statewide uniform system of determining eligibility.

To provide equal treatment to persons in similar circumstances.

To provide a money payment promptly to those found eligible.

ACHIEVEMENTS

1. During the fiscal year, the Economic Assistance Program, through the county welfare departments, provided money payments, medical care, and food supplements to needy Montana people. An average of about 30,957 (not including food stamps) persons per month (up from 26,000 in 1971), or approximately 4.3% of the total population (up .3% from 1971) were eligible for these services each month.

PROGRAM DESCRIPTIONS

(Economic Assistance, cont'd)

PERFORMANCE INDICATORS

| | FISCAL YEAR | | | |
|--|-------------------------|----------------|----------------|----------------|
| | <u>1971-72</u> | <u>1970-71</u> | <u>1969-70</u> | <u>1968-69</u> |
| Average monthly number of persons receiving --- | | | | |
| Old Age Assistance..... | 3,121 | 3,497 | 3,589 | 3,643 |
| Aid to Dependent Children.... | 19,754 | 17,734 | 13,281 | 10,665 |
| Aid to Needy Blind..... | 174 | 183 | 178 | 163 |
| Aid to the Permanently & Totally Disabled..... | 2,729 | 2,425 | 1,988 | 1,731 |
| Medical Assistance..... | 11,514 | 11,407 | 9,367 | 7,637 |
| General Assistance..... | 1,681 | 2,428 | 2,558 | 2,890 |
| Food Stamp Program..... | 19,918 | 14,420 | 6,118 | 2,495 |
| Commodity Distribution..... | 14,813 | 11,996 | 9,363 | NA |

PROGRAM DESCRIPTIONS

PROGRAM -- ECONOMIC ASSISTANCE

Medical Assistance

GOALS AND OBJECTIVES

The medical assistance program goals are to provide quality medical care on as comprehensive a basis as is possible within budgetary limitations to all eligible recipients. The program further attempts to reduce both over-and under-utilization by recipients and over-utilization by providers.

ACHIEVEMENTS

1. Medical care in institutions has been established under the Medicaid Program.
2. All nursing homes in the Medicaid Program were certified as to their ability to provide a safe and healthy environment.
3. A program of early screening and preventive medical attention for all Medicaid children is in the final stages of development.
4. Contracts have been made with mental health clinics and family planning services for their services to Medicaid clients.

PROGRAM DESCRIPTIONS

(Medical Assistance, cont'd)

PERFORMANCE INDICATORS

| | <u>1972</u> | <u>Calendar 1970</u> |
|---|--------------|--------------------------|
| Total recipients of medical care..... | 32,190 | 25,589 |
| Total amounts of medical vendor service.. | \$13,389,863 | \$12,044,541* |
| Total recipients with nursing home care..... | 1,784 | 1,502 |
| Total number of physicians' visits..... | 136,287 | 145,817 |
| Total recipients over age 65..... | 5,861 | 5,772 |

*this figure is for fiscal year 1971

PROGRAM DESCRIPTIONS

PROGRAM -- ECONOMIC ASSISTANCE

Commodity Distribution

GOAL

To provide the means of supplying needy people and qualifying institutions with surplus food purchased by the U. S. Department of Agriculture.

OBJECTIVES

The Food Supplement Unit, in its capacity as authorized State Agency, is responsible for the direction and supervision of all operational phases of the program at the state and county level, and establishes policies and procedures governing the receipt, storage and distribution of, and accountability for, all USDA commodities accepted for welfare distribution purposes.

ACHIEVEMENTS

1. The purchase of a diesel truck and trailer to haul foods from warehouse to recipients at a cost below commercial shipping.
2. The locating of new warehouse facilities at 1700 National Avenue, Helena, to enable the program to operate at maximum efficiency.

PROGRAM DESCRIPTIONS

(Commodity Distribution)

PERFORMANCE INDICATORS

| | <u>FY 1972</u> | <u>FY 1971</u> |
|---|----------------|----------------|
| Cases distributed..... | 110,348* | 125,531 |
| Dollar value..... | \$1,226,827* | \$1,380,848 |
| Monthly average number of clients..... | 14,813 | 11,996 |

*The decline is attributed to the transfer of the Fort Peck Reservation and Roosevelt County from the commodity program to the food stamp program.

Further, the Ft. Washakie Reservation in Wyoming was formerly served by the Montana commodity program, but was shifted from Montana's responsibility.

PROGRAM DESCRIPTIONS

PROGRAM -- VISUAL SERVICES

GOAL

To provide rehabilitation and other services to individuals who are blind, partially blind, or who may be losing their sight.

Services provided include diagnostic and evaluation; counseling and guidance; physical restoration, including surgery, hospitalization, and treatment; prosthetic appliances; training and training materials, including tuition, books and supplies, tools and equipment; reader service; maintenance; transportation; services to family members; placement and follow-up services.

The Division also makes available to rehabilitation clients such special services as orientation mobility which includes assisting individuals to function more independently; business enterprise supervision to assist blind persons to operate small businesses such as vending stands; recording of textbooks on tape and supplying tape recorders for the student's use; provision of glasses, artificial eyes, special lenses, etc. Other special equipment as needed, such as braille writers and other appliances are also furnished.

OBJECTIVES

The objective of this program is to make available every service to individuals who are blind, partially blind, or experiencing an eye problem so that such assistance will insure

PROGRAM DESCRIPTIONS

(Visual Services, cont'd)

that each individual has the fullest degree of independence that can be attained. In some instances this means that every effort will be made to assist clients who are employable to become employed and thereby enable them to earn a living for themselves and their families. In other cases, the goal is "independent living". Emphasis is placed on the rehabilitation and provision of other services to blind clients on assistance payments so that these individuals, wherever possible, can eventually earn a living for themselves.

ACHIEVEMENTS

1. The Division of Visual Services continues to serve more and more people each year. Obviously this indicates that in Montana there is a real need for these services. During the past fiscal year, over 800 individuals were seen and 103 cases were closed as successfully rehabilitated. Along with the increased caseload, the Division continues to increase its number of successful rehabilitations. The achievements of the program can be clearly pointed out by the fact that there are some 1,500 known individuals in Montana who are within the definition of blindness and many others experiencing severe visual loss. Statistics show that for fiscal year 1972, a monthly average of 180 individuals received Aid to the Needy Blind assistance payments from the department, up nearly twenty individuals per month from fiscal year 1971.

PROGRAM DESCRIPTIONS

(Visual Services, cont'd)

PERFORMANCE INDICATORS

The cost of providing rehabilitation and other services to the blind and visually impaired continues to rise. This is due to a number of factors such as:

1. Increasing caseload,
2. Increasing cost of physical restoration, including surgery, hospitalization, and treatment,
3. Increasing cost of tuition and other training services,
4. Increasing costs of program operation.

There are undoubtedly many other factors. It has to be concluded that despite the rising costs for these services involving rehabilitation of the blind, the costs are still much less than would be the case if these same blind persons were to be served through assistance payments or other welfare programs.

PROGRAM DESCRIPTIONS

PROGRAM -- REHABILITATIVE SERVICES

GOALS AND OBJECTIVES

The principle goal of Rehabilitative Services is to provide rehabilitation services to promote the restoration of handicapped Montanans to their fullest physical, mental, vocational, and social usefulness.

Rehabilitative Services are primarily intended to treat the handicapped population whose disability interferes with acquiring or retaining gainful employment.

A person who is eligible for services is defined as any individual who (1) has a physical or mental disability which constitutes a handicap to employment, and (2) can reasonably be expected to benefit from rehabilitation services.

ACHIEVEMENTS

1. Processed an increase of 413 new cases to a total of 5,472 and a concurrent increase of 59 for a total of 1,041 cases rehabilitated.

2. Processed an increase of 333 to a total of 2,390 number of cases receiving educational rehabilitation.

3. Processed an increase of 210 to a total of 1,059 for cases receiving physical rehabilitation.

PROGRAM DESCRIPTIONS

(Rehabilitative Services, cont'd)

PERFORMANCE INDICATORS

| | <u>1972</u> | <u>1971</u> |
|----------------------------|-------------|-------------|
| Cases on Hand July 1..... | 5,472 | 4,959 |
| New Referrals..... | 3,790 | 3,378 |
| Accepted for Service..... | 2,050 | 2,188 |
| New Plans..... | 2,097 | 1,989 |
| Services Received..... | 3,449 | 2,906 |
| Closed Other Reasons..... | 393 | 348 |
| Cases on Hand June 30..... | 6,082 | 5,476 |
| Rehabilitated..... | 1,041 | 982 |
| Training: | | |
| College..... | 1,417 | 1,248 |
| Business College..... | 101 | 113 |
| Trade School..... | 476 | 282 |
| On-the-Job..... | 338 | 233 |
| Other..... | 58 | 181 |
| TOTAL..... | 2,390 | 2,057 |
| Physical Restoration: | | |
| Corrective Surgery..... | 180 | 139 |
| Hospitalization..... | 163 | 150 |
| Prosthetic Appliances..... | 484 | 416 |
| Therapy and Treatment..... | 232 | 144 |
| TOTAL..... | 1,059 | 849 |
| Extended Evaluation: | 242 | |
| Number of Counselors: | 29 | |

PROGRAM DESCRIPTIONS

PROGRAM -- REHABILITATIVE SERVICES

Youth Development

GOALS

To provide traditional youth-serving groups with means to accomplish non-traditional, innovative projects and programs to provide for youth development and delinquency prevention, coordination and comprehensive planning.

OBJECTIVES

To prevent juvenile delinquency through youth involvement and youth development programs. The delinquency prevention and youth development is carried out through a systemic rather than clinical process. The Youth Development Bureau works with youth-serving agencies and institutions and helps them help themselves so that youth might be better served.

ACHIEVEMENTS

1. The Youth Development Program was begun in July 1971 with an initial grant of \$300,000 from the Department of Health, Education and Welfare. Since that time five community bases of operation have been established in Shelby, Polson, Wolf Point, Glendive and Lewistown.

2. Field Offices were recently opened in Great Falls and Helena.

PROGRAM DESCRIPTIONS

(Youth Development)

PERFORMANCE INDICATORS

The exact number of youth the Youth Development Bureau has helped is hard to arrive at due to the nature of the Bureau. The Bureau is not a direct, clinical service agency. The Bureau uses what is called a systemic approach, that is, it works with the existing youth-serving agencies, mainly the courts, schools, welfare and health agencies. The Youth Development Bureau helps these agencies improve their services, thus improving the services the youth ultimately receive.

In spite of the fact it is difficult to show the number of youth served by the Bureau, we can use as a working figure the potential recipients who make up the total age group between 10 and 19 years of age. This figure is 12,516 for the areas where youth centers now exist--Shelby, Polson, Wolf Point, Glendive and Lewistown.

PROGRAM DESCRIPTIONS

PROGRAM -- REHABILITATIVE SERVICES

Special Projects Bureau

GOALS

To insure effective establishment and utilization of rehabilitation facilities and special rehabilitation projects in Montana for the most beneficial use by rehabilitation clients and others.

To increase the number of Industrial Accident beneficiaries and Social Security beneficiaries served and successfully rehabilitated.

OBJECTIVES

To improve referral and follow-up procedures.

To return clients to gainful employment at an earlier date.

To adhere to the base-satellite concept of facility development which was first inaugurated through the results of the Statewide Planning Project for Vocational Rehabilitation.

To expand usage of the three existing base workshop facilities.

To promote usage of rehabilitation facilities by other than the state rehabilitation agency.

To promote appropriate professional and legal certification of rehabilitation facilities.

To develop a comprehensive rehabilitation center in a major population area.

PROGRAM DESCRIPTIONS

(Special Projects Bureau)

To regulate establishment and growth of the work study programs.

To promote services to public assistance recipients through the establishment of Special Projects on their behalf.

ACHIEVEMENTS

1. The establishment of an urban Public Assistance-- Vocational Rehabilitation project.
2. The continuation of staffing and equipment grants to the three base facilities.
3. The sponsoring of a two and one-half day conference for all present and potential workshop facility consumers to advertise how to use workshops.
4. The certification of two more work activity centers, satellites to the three base workshop facilities.
5. Progress towards a comprehensive rehabilitation center for the state with the opening of the Community Hospital in Missoula directly adjacent to the Missoula Rehabilitation Center.
6. Institution of a new procedure at time of referral to reduce time lag between referral and contact.
7. The establishment and operation of Rehabilitation Action Committees statewide.
8. The hiring of an individual in conjunction with the Workmen's Compensation Division to coordinate the Rehabilitation Action Committees; to act as a consultant to Rehabilitative Services Division counselors on Industrial Accident beneficiary

PROGRAM DESCRIPTIONS

(Special Projects Bureau)

cases; and to do follow-up and job development and placement on these cases.

PERFORMANCE INDICATORS

| | <u>1972</u> | <u>1971</u> |
|-----------------------------------|-------------|-------------|
| Industrial Accident Beneficiaries | | |
| No. Served..... | 738 | 570 |
| No. Rehabilitated..... | 91 | 68 |
| Social Security Beneficiaries | | |
| Regular Served..... | 572 | 756 |
| Regular Rehabilitated..... | 30 | 36 |
| Trust Fund Served..... | 338 | 500 |
| Trust Fund Rehabilitated..... | 51 | 50 |
| No. Persons Served by RSD..... | 242 | 54 |
| Public Assistance Projects | | |
| New Projects..... | 1 | 0 |
| No. Served..... | 189 | 113 |
| No1 Rehabilitated..... | 16 | 0 |
| Work Study Programs | | |
| New Programs..... | 22 | 23 |
| No. Served..... | 374 | 350 |
| No. Rehabilitated..... | 56 | 49 |

PROGRAM DESCRIPTIONS

PROGRAM -- REHABILITATIVE SERVICES

Disability Determination

GOALS AND OBJECTIVES

The Disability Determination Bureau processes all Montana applications for Social Security Disability benefits and operates on a contractual arrangement between the Social Security Bureau of Disability Insurance and the Montana Social and Rehabilitative Services, Rehabilitative Services Division with total financing supplied by the Social Security Administration.

The Bureau, therefore, seeks to determine the extent of an individual's medical disorder, the severity and the duration.

ACHIEVEMENTS

1. The average case-processing procedure time has been decreased by one-half day during fiscal year 1972 to a total time of 28 1/2 days, keeping Montana in the top ten of the states in processing time.

2. A new system of selective review has been fully implemented in accordance with Federal standards. Under the system only 5% of the cases are reviewed, selected on a random basis, instead of the former system that reviewed 100%.

PROGRAM DESCRIPTIONS

(Disability Determination, cont'd)

PERFORMANCE INDICATORS

| | <u>No. of determinations and cases processed</u> | | |
|----------------------------|--|-------------|---------------|
| | <u>1972</u> | <u>1971</u> | <u>Change</u> |
| Disabled Workers..... | 2,563 | 2,524 | +39 |
| Childhood Disability..... | 129 | 112 | +17 |
| Reconsidered Requests..... | 589 | 523 | +66 |
| Continuing Disability..... | 477 | 523 | -46 |
| Disabled Widows..... | 122 | 141 | -19 |
| Cases Returned..... | 227 | 245 | -18 |
| Black Lung..... | 223 | 290 | -67 |
| All others..... | 80 | 67 | +13 |

PROGRAM DESCRIPTIONS

PROGRAM -- AGING SERVICES

GOALS

To provide a healthy and enjoyable environment for the senior citizens of Montana and to provide the services necessary for the transition into a life of retirement.

OBJECTIVES

To administer federal grants (made under Title III of the Older Americans Act of 1965) for social, employment, and recreational projects for Montana's senior citizens through the Services to the Aged program. To date, the major portion of these federal grants has gone into the establishment of senior citizen centers in various cities throughout the state.

ACHIEVEMENTS

1. The Aging Services Division sponsored a Retired Senior Volunteer Program (RSVP) resource specialist and his secretary. The office (RSVP) is charged with developing the RSVP program around the state and as of June 30, one RSVP program had been established.
2. Changed the name of the Senior Citizens News to the SRS News and increased its circulation to 10,900.
3. Expanded coordination of agencies dealing with needs of the elderly through involvement of additional organizations in the objectives of our program.

PROGRAM DESCRIPTIONS

(Aging Services, cont'd)

4. Funded thirty-six additional centers bringing the present total to sixty.
5. Funded under Title III grants, two nutrition programs, (Helena and Billings) and two transportation programs, (Ryegate, rural demonstration) and Missoula (urban).
6. Attended the White House Conference on Aging.
7. Prepared and held a Governor's Conference on Aging.

PERFORMANCE INDICATORS

Approximately 15,00 senior citizens are served in the sixty Senior Centers.

Approximately 600 persons attended the Governor's Conference on Aging.

Twenty-seven Montanans attended the White House Conference on Aging.

PROGRAM DESCRIPTIONS

PROGRAM -- VETERANS AFFAIRS

GOAL

To assist veterans and their dependents in obtaining Federal benefits due them from the Veterans Administration.

OBJECTIVES

To assist every veteran or his dependents with the filing of claims for benefits to which they are entitled.

To advise every veteran and his dependents of the benefits available and assist them with the filing for the benefits.

To act as the veterans or dependents accredited representative before the Veterans Administration whenever required.

To provide itinerate service to each county of the state.

ACHIEVEMENTS

1. Maintained a high level of contacts in spite of reduced travel. The increasing number of veterans, of course, aided in maintaining this level.

2. Represent 34,000 veterans and dependents.

PERFORMANCE INDICATORS

| | <u>1972</u> | <u>1971</u> | <u>1970</u> | <u>1969</u> |
|-----------------|-------------|-------------|-------------|-------------|
| Performance: | | | | |
| Contacts made.. | 43,263 | 41,113 | 40,196 | 38,366 |
| Claims filed... | 3,871 | 3,111 | 3,373 | 2,551 |

PROGRAM COST SUMMARY

| Program | Fiscal Year Ended | | Change | |
|---|-------------------|---------------|----------------------------------|--------------------------------------|
| | June 30, 1972 | June 30, 1971 | Amount Increase (Decrease) | Percentage Increase (Decrease) |
| Economic Assistance: | | | | |
| Medical Assistance | | | | |
| Regular Medical Payments..... | \$13,587,351 | \$12,346,371 | \$1,240,980 | 10.05 |
| Institutional Payments..... | 129,999 | -0- | 129,999 | 100.00 |
| Medical Premiums..... | 358,080 | 138,529 | 219,551 | 158.49 |
| Total Medical Assistance..... | \$14,075,430 | \$12,484,900 | \$1,590,530 | 12.73 |
| Old Age Assistance..... | 2,285,947 | 2,608,929 | (322,982) | (12.37) |
| Aid to Dependent Children..... | 10,277,236 | 8,922,283 | 1,354,953 | 15.19 |
| Aid to Needy Blind..... | 220,867 | 227,163 | (6,296) | 2.77 |
| Aid to Disabled..... | 2,865,762 | 2,467,202 | 398,560 | 16.15 |
| Total Economic Assistance..... | \$29,725,242 | \$26,710,477 | \$3,014,765 | 11.28 |
| General Relief & Contingencies | | | | |
| Grant-In-Aid to Counties..... | 744,580 | 602,313 | 142,267 | 23.62 |
| Determination of Eligibility..... | 2,057,558 | 2,185,328 | (127,770) | (5.85) |
| Social Services: | | | | |
| Services Delivery..... | 4,527,444 | 3,487,806 | 1,039,638 | 29.81 |
| Day Care..... | 758,607 | 452,144 | 306,463 | 67.78 |
| Foster Home Care..... | 808,170 | 608,727 | 199,443 | 32.76 |
| Total Social Services..... | \$ 6,094,221 | \$ 4,548,677 | \$1,545,544 | 33.98 |
| Visual Services..... | 495,722 | 437,505 | 58,217 | 13.30 |
| Sub-Total (1)..... | \$39,117,323 | \$34,484,300 | \$4,633,023 | 13.44 |
| Rehabilitative Services | | | | |
| Disability Determination..... | \$ 211,945 | \$ 206,837 | \$ 5,108 | 2.47 |
| Vocational Rehabilitation..... | 2,860,571 | 2,337,461 | 523,110 | 22.38 |
| Youth Development..... (Rural America) | 189,499 | -0- | 189,499 | 100.00 |
| Total Rehabilitative Services. | \$ 3,262,015 | \$ 2,544,298 | \$ 717,717 | 28.21 |
| Veterans Affairs..... | 171,791 | 156,428 | 23,491 | 15.02 |
| Aging Services..... | 198,198 | 212,352 | (14,154) | (6.67) |
| GRAND TOTAL (1)..... | \$42,749,327 | \$37,397,378 | | |

(1) The separate agencies of Public Welfare, Vocational Rehabilitation, Veterans Welfare, and Commission on Aging were combined under Executive Reorganization, effective November 1, 1971.

PROGRAM COST DETAIL

| Program | Total FY Ended 1972 | Personal Services | Operating Expenses | Capital | Grants and Benefits |
|---|---------------------------|----------------------|-----------------------|------------|---------------------------|
| Economic Assistance..... | \$29,725,242 | \$ -0- | \$ -0- | \$ -0- | \$29,725,242 |
| General Relief & Contingencies..... (Grant-In-Aid to Counties) | 744,580 | -0- | -0- | -0- | 744,580 |
| Determination of Eligibility..... | 2,057,558 | 1,633,229 | 414,939 | 9,390 | -0- |
| Social Services..... | 6,094,221 | 2,907,785 | 746,782 | 20,565 | 2,419,089 |
| Visual Services..... | 495,722 | 168,229 | 44,572 | 4,897 | 278,024 |
| Disability Determination..... | 211,945 | 131,826 | 76,035 | 4,084 | -0- |
| Vocational Rehabilitation..... | 2,860,571 | 562,771 | 179,184 | 35,076 | 2,083,540 |
| Youth Development..... | 189,499 | 74,643 | 108,732 | 6,124 | -0- |
| Veterans Affairs..... | 171,791 | 136,075 | 35,497 | 95 | 124 |
| Aging Services..... | <u>198,198</u> | <u>62,374</u> | <u>30,930</u> | <u>901</u> | <u>103,993</u> |
| GRAND TOTAL..... | \$42,749,327 | \$5,676,932 | \$1,636,671 | \$81,132 | \$35,354,592 |

SOURCE OF FUNDING

| | |
|----------------------------------|------------------|
| General Fund..... | \$ 8,712,972 |
| Federal Funds..... | 29,057,805 |
| Industrial Accident Account..... | 78,205 |
| County Funds..... | <u>4,900,345</u> |
| GRAND TOTAL..... | \$42,749,327 |

